



Bringing Hope, Breaking Despair

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**MOBILE
COMMUNITY BASED SERVICES CO-ORDINATOR
REGISTERED NURSE**

LIVING HOPE is a Christian non-Profit organization that strives to bring hope and break despair.

Living Hope seeks to appoint a Community Based Care Coordinator, and to be responsible for areas from the Lakeside to Kalkbay area, Clovelly and extended Fish Hoek areas namely Capri, Sun Valley, Noordhoek, Glen Cairn and Simons Town.

The goal of Community Based Services (CBS) is to prevent unplanned visits to health services through high-quality and appropriate care that helps the user population to maintain their independence and achieve the best possible quality of life.

The incumbent would be responsible for assessment of clients, care plans, allocation of clients and daily work schedules to carers and ensure regular follow up on clients and record keeping. The Co-ordinator will also need to network with local community clinics, health centres and hospitals. They will be responsible for on-going training of the team.

Excellent administration skills are required for reporting purposes.

Requirements for the Job:

- Registered Nurse qualification
- **Registered with SANC**
- Knowledge of Palliative Care advantageous
- Have the ability to work within designated area/s
- Flexible, pro-active and adaptable
- Ability to **supervise and co-ordinate a team** of Community Health Workers
- Co-ordinating of community health campaigns and screenings
- Good communication skills – fluent in English and one other language – either Afrikaans or Xhosa
- **Excellent administration skills**
- **Strong planning and organisational skills**
- Desire to serve God in a practical and meaningful way
- ***Valid driver's licence and willing to use own car when necessary***

Working hours: 08h00 – 16h00 (Monday to Friday)

If you are interested please submit your **2 PAGE CV** and **Application letter** to recruitment@livinghope.co.za.

Kindly ensure that you provide your current contact details as short-listed candidates will be contacted to attend an interview. If you do not hear from us within two weeks you must assume that you were not successful.