



Bringing Hope, Breaking Despair

Tel: +27 (0)21 784 2800 Fax: +27 (0) 21 785 2414

**COMMUNITY BASED SERVICES COORDINATOR
REGISTERED NURSE
MASIPHUMELELE**

LIVING HOPE is a Christian non-Profit organization that strives to bring hope and break despair.

Living Hope seeks to appoint a Community Based Care Coordinator, to be based in Masiphumelele, Cape Town, South Peninsula.

The goal of Community Based Services (CBS) is to prevent unplanned visits to health services through high-quality and appropriate care that helps the user population to maintain their independence and achieve the best possible quality of life.

The incumbent would be responsible for assessment of clients, allocation of clients and daily work schedules to carers, regular follow up on clients and record keeping. The Coordinator will also need to network with local community clinics, health centres and hospitals. They will be responsible for the Supervision and on-going training of the team. Excellent administration and planning skills are required for reporting purposes.

This position is immediately available.

Requirements for the Job:

- Have the ability to work within the community (Masiphumelele)
- Ability to supervise and co-ordinate Community Health Workers
- Good communication skills – fluent in English and one other language – preferably Xhosa
- Excellent administration skills
- Strong planning and organisational skills
- Desire to share Jesus with others
- Valid driver's licence
- Registered Nurse qualification
- Registered with SANC

Working hours: 08h00 – 16h00 (Monday to Friday)

If you are interested please submit your **2 PAGE CV** and **Application letter** to **recruitment@livinghope.co.za**.

Kindly ensure that you provide your current contact details as short-listed candidates will be contacted to attend an interview. If you do not hear from us within two weeks you must assume that you were not successful.