



Bringing Hope, Breaking Despair

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**COMMUNITY BASED SERVICES COORDINATOR
CAPRICORN
REGISTERED / ENROLLED NURSE**

LIVING HOPE is a Christian non-Profit organization that strives to bring hope and break despair.

Living Hope seeks to appoint a Community Based Care Coordinator, to be based in the Capricorn, Cape Town, Southern Peninsula.

This position is immediately available.

The goal of Community Based Services (CBS) is to prevent unplanned visits to health services through high-quality and appropriate care that helps the user population to maintain their independence and achieve the best possible quality of life.

The incumbent would be responsible for assessment of clients, allocation of clients and daily work schedules to carers, regular follow up on clients and record keeping. The Coordinator will also need to network with local community clinics, health centres and hospitals. They will be responsible for on-going training of the team. **Excellent administration skills are required for reporting purposes.**

Requirements for the Job:

- Have the ability to work within the community - Capricorn
- Registered / Enrolled Nurse qualification
- **Registered with SANC**
- Ability to **supervise and co-ordinate a team** of Community Health Workers
- Co-ordinating of community health campaigns and screenings
- Good communication skills – fluent in English and one other language – preferably Afrikaans
- **Excellent administration skills**
- **Strong planning and organisational skills**
- Desire to share Jesus with others
- ***Valid driver's licence and willing to use own car when necessary***

Working hours: 08h00 – 13h00 (Monday to Friday)

If you are interested, please submit your **2 PAGE CV** and **Application letter** to recruitment@livinghope.co.za.

Kindly ensure that you provide your current contact details as short-listed candidates will be contacted to attend an interview. If you do not hear from us within two weeks you must assume that you were not successful.